

2016 / 2017

guide for **doctoral** students

Doctoral
College



PONTIFICIA
UNIVERSIDAD
CATÓLICA
DE CHILE

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Chapter 1

Welcome

to the Pontifical Catholic University of Chile

1.1

A word from the University President

Making knowledge grow at UC

We present this guide for doctoral students in the hope that it will really help students who start doing research and begin to increase their knowledge at the Pontifical Catholic University of Chile.

Our students' work and their studies are very important for the University because it allows UC to contribute to science, the arts and humanities in Chile in our ongoing dialogue between culture and faith.

We want doctoral students to have access to all the amenities that UC has to offer so that they can develop their skills without losing their focus on their own target in the task of increasing knowledge in their respective fields as part of the University's 35 doctoral programs. Financing is a key factor for students and therefore they are guided on the many ways to apply for grants, internal and external funding, competitive funds, residence benefits, health insurance, etc. Guidance also provides students with background information on cotutelage agreements with foreign higher education institutions.

UC is very proud of the fact that more than 1,300 doctoral students have graduated

from the University since it launched these programs in 1935. The doctoral programs have offered Chile rigorous studies aimed at dealing with priority fields to help develop the country.

We work constantly to keep up high standards and academic quality in our programs. Thus, in 2014, over 30% of our PhD graduates were international students, and that number increases progressively. This fills us with pride and positions the University as an excellent option for further education in the region and all over the world.

Dr. Ignacio Sánchez Díaz
Rector

1.2

A word from the University's Research Vice-President

Training Researchers for Chile and the World

The mission of the Pontifical Catholic University of Chile (UC) is to train people and to generate new knowledge to make a useful contribution to our society. A key element to fulfilling this objective is to train researchers of excellence through our doctoral programs in all fields of knowledge.

UC offers 35 doctoral programs delivered by a faculty of excellence that has access to first class infrastructure and support. The joint efforts of teachers and doctoral students enable UC to annually put out about 1,400 publications in international indexed journals and over 200 books and book chapters. In addition, UC has over 600 externally funded research projects.

Our doctoral programs offer flexible curricula to promote a comprehensive and interdisciplinary approach, indicate the importance of mastering a foreign language, and strengthen the dissemination of research. The programs also help create conditions for young researchers to develop key transversal skills to assist with their integration as part of the public and private sectors.

The Doctoral College (CPD) brings together the 35 UC doctoral programs to ensure the quality of each program and promote policies and the necessary means to enable curricular flexibility, interdisciplinary training and to ensure the international nature of doctoral education. The CPD provides guidance to students, scholarships and financial support and it also promotes the development of transversal skills and helps student integration at UC.

Consequently, UC doctoral students are marked by a seal of research excellence, a high degree of internationalization and solid institutional backing. This is underpinned by our belief that the international aspect of doctoral studies is essential for our graduates to become part of international networks.

We sincerely hope that the information provided in this document will help our students become active members of the UC research community.

Sol Serrano Pérez
Research Vice-President

1.3

Mission of the Research Vice Presidency (VRI)

The Research Vice-Presidency (VRI) is responsible for conducting and implementing research policies and doctoral studies, knowledge transfer and innovation, and arts and culture. Its mission is to:

- Promote the development of research activities and interdisciplinary doctoral training for academics, researchers and students in different fields of knowledge.
- Promote, facilitate and increase applied research at UC and encourage the transfer of new knowledge to society, thereby contributing to the country's economic and social development.
- Promote the development of artistic and cultural creations, through joint actions intended to make visible and to disseminate all artistic and cultural activities carried out by the UC community.

It offers academics, researchers and doctoral students the following possibilities:

- Financing for project development through internal competitions.
- Advice and support for applying to national and international external funds for projects in basic research, arts, innovation and collaborative research, among others.
- Assistance for formulating initiatives for R&D in culture, arts and research.

Research Vice President (VRI)

Alameda 340, 4th floor. Casa Central, Santiago.
Phone: (+562) 22354 2400
www.vri.uc.cl

Directorate of Research

www.investigacion.uc.cl

Directorate of Doctoral Programs

www.doctorados.uc.cl

Directorate of Transfer and Development

www.transferencia.uc.cl

Directorate of Arts and Culture

www.arteycultura.uc.cl

1.4

Directorate of Doctoral Programs

The Directorate of Doctoral Programs is part of the VRI. Its mission is to encourage, support and guide the development and quality of doctoral programs together with academic units. It thus develops and manages several internal competitions and provides continued support to academics and doctoral students in their research activities and interdisciplinary work.

The Directorate of Doctoral Programs and its team are responsible for articulating and coordinating the University's College of Doctoral Programs (CPD), whose purpose is to strengthen the quality, management and services involving programs, students, applicants and PhD graduates.

UC Doctoral Programs

www.doctorados.uc.cl
doctorados@uc.cl
Phone: +562 22354 2108

1.5

Doctoral College / Colegio de Programas Doctorales

The Doctoral College, in Spanish, *Colegio de Programas Doctorales CPD*, is attached to the Research Vice-Presidency, which lodges the 35 UC doctoral programs. Its mission is to ensure the quality of programs, promote policies and mechanisms to facilitate curricular flexibility, the interdisciplinary and international nature of doctoral training.

The CPD is responsible for aiding the academic training of students by providing scholarships and financial support and encouraging the development of transversal skills through a varied supply of courses and workshops. The CPD also provides guidance and support to promote student integration and their interaction with other UC doctoral programs.

The CPD thus produces tools for programs to train students comprehensively in developing the knowledge and skills needed to carry out independent and innovative research, to solve a broad spectrum of problems that cut across the boundaries of a single discipline.

As a way to enhance contact with students, the CPD has opened an office to provide general guidance to students. There they can obtain detailed information on the academic resources available at UC, scholarships, co-tutelage abroad, etc.

Doctoral College

Staff

Jani Brouwer

Director

jbrouwer@uc.cl

Phone: +562 2354 2410

Francis Silva

Administrative Assistant Director

fsilvac@uc.cl

Phone: +562 2354 2409

Milagros Delgado Almonte

Deputy Director

milagros.delgado@uc.cl

Phone: +562 2354 1889

Natalia Orellana Galarce

Coordinator

norellanag@uc.cl

Phone: +562 2354 2358

Lucía Montero Erices

Competitive Funds Officer

lmonteroe@uc.cl

Phone: +562 2354 1861

Ximena Ortega Fuenzalida

Academic & General Skills Development Coordinator

xiortega@uc.cl

Phone: +562 2354 2677

Mariana Henríquez Vergara

Performance Agreement Coordinator

m.henriquez@uc.cl

Phone: +562 2354 1040

Ana María Verdugo Carrasco

Administrative Assistant

averduca@uc.cl

Phone: +562 2354 2108

Camila Cancino Hidalgo

Administrative Assistant

ccancinoh@uc.cl

Phone: +562 2354 6755

1.6

The University

1.6.1

About us

The *Pontifical Catholic University of Chile* (UC) is an educational community that cultivates knowledge enlightened by faith in a conscientious and critical manner, thus contributing to the construction of an authentically humane nation, based on truth, freedom, justice, peace and solidarity.

The University participates in the evangelizing mission of the Church and wishes to make an effective contribution to this mission from higher education through a dialogue with culture. To this end, the University offers an educational project that intends to train upstanding individuals; committed to the common good and the search for truth; a search for projection in the international academic field; an ongoing dialogue with society; an organizational framework characterized by people-centered management and the creation of stable funding sources.

The University's development paths are research and the doctoral program. It therefore promotes flexible and innovative training programs that accurately reflect the principles and values that inspire the University. This calls for a top-level, highly committed faculty, new and active teaching methods, and encouraging international cooperation and exchange.

1.6.2

UC Campuses

The University has four campuses located in different parts of Santiago and one in the city of Villarrica, in southern Chile.



Main Campus (Casa Central)

- Alameda 340, Santiago
- Given its grandness, the main building was named University Palace (Palacio Universitario). Early works were completed in 1912.
- It houses the Academic Board, the main administrative offices and the faculties of Medicine, Biological Sciences, Law, and Media Science. It is close to the *Universidad Católica* Metro station.
- 36,382 square meters of land with buildings covering an area of 67,506 square meters.
- 16 buildings, two libraries and two cafeterias.
- Map: www.uc.cl/es/mapas



Campus Lo Contador

- El Comendador 1916, Providencia
- Old eighteenth century country farmhouse contemporary with other major works in Santiago such as the Calicanto Bridge. The big house is a national monument that is part of Santiago's architectural heritage. It houses the Faculty of Architecture, Design and Urban Studies.
- 22,015 square meters of land and buildings covering 16,565 square meters.
- 15 buildings, one library and a cafeteria.
- Map: www.uc.cl/es/mapas



Campus Oriente

- Av. Jaime Guzmán Errázuriz 3300, Providencia
- The building is over 70 years old. It belonged to the Congregation of the Sacred Hearts Jesus and Mary, commonly known as the "French Nuns". It includes the Faculty of Arts and the Institute of Aesthetics.
- 59,118 square meters of land and buildings covering 27,032 square meters.

- 11 buildings, a library and two cafeterias.
- Map: www.uc.cl/es/mapas



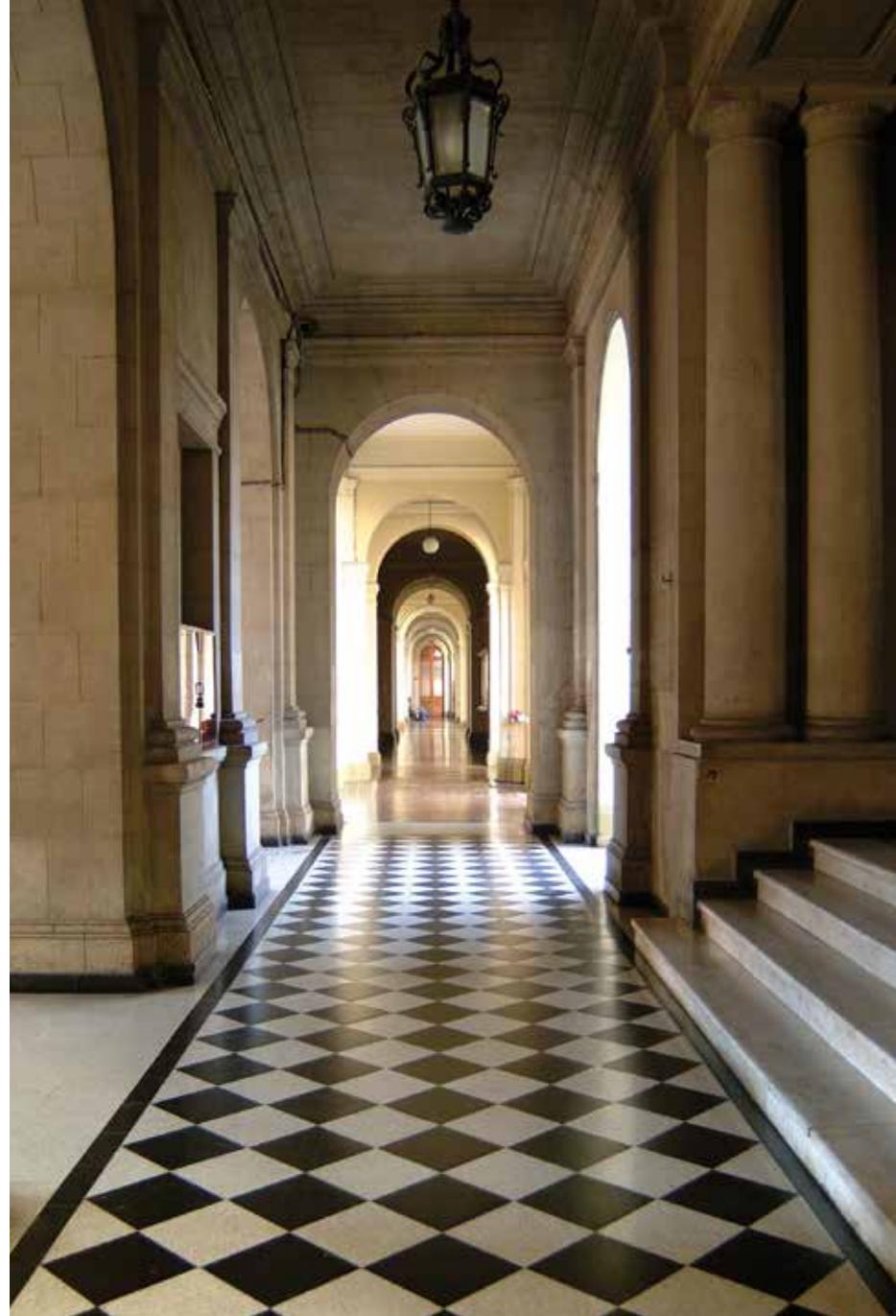
Campus San Joaquín

- Av. Vicuña Mackenna 4860, Macul
- Bequeathed by Honoria Gandarillas from part of her Macul farm (first division of the Macul farm and the Hijueta San Joaquín and included in the University's estate in 1894. It has a very modern infrastructure and houses the faculties of Agriculture and Forestry, Economic and Administrative Sciences, Social Science,
- Education, Philosophy, Physics, History, Geography and Political Sciences, Engineering, Literature, Mathematics, Chemistry, Theology, School of Nursing and the College.
- 506.176 square meters of land and buildings covering 182.086 square meters.
- 73 buildings, four libraries and six cafeterias.
- Map: www.uc.cl/es/mapas



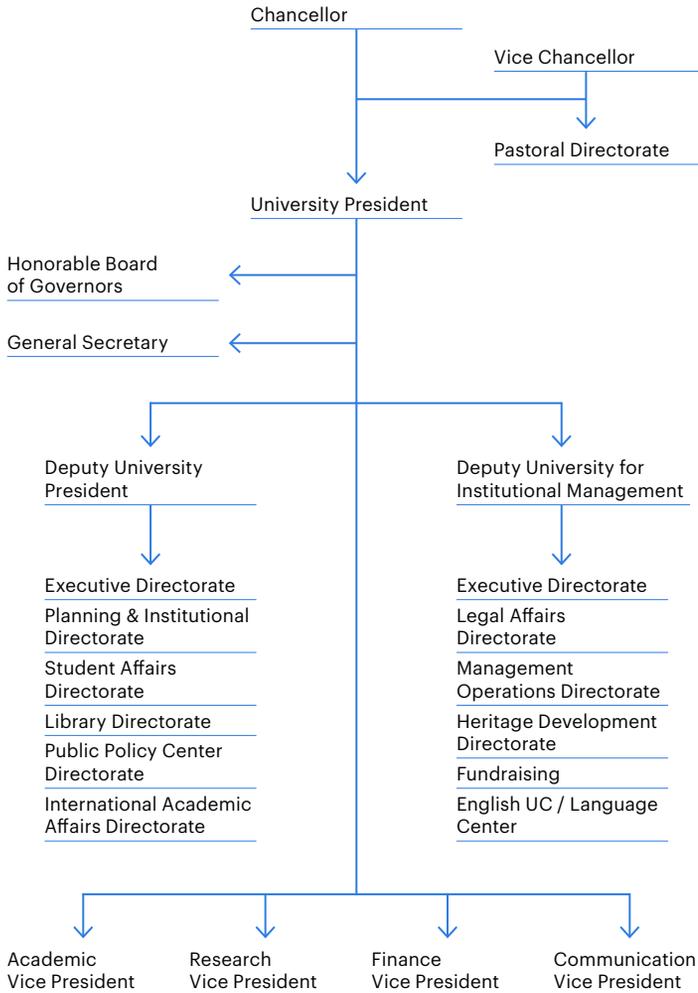
Campus Villarrica

- O'Higgins 501, Villarrica
- This modern building was built in 2001. Most activities related to academic programs, management and administration take place here.
- 2,362 square meters of land and buildings covering 2,252 square meters.
- One building including a library, a museum, a cafeteria and 10 student dorms.
- Map: www.uc.cl/es/mapas



1.6.3

Organization Chart of the Main UC Authorities



Vice Presidencies



1.7

Nota Bene

1.7.1

Regulations

The university has regulations governing internal procedures, administrative staff and academics which everyone must know. The main regulatory standards for doctoral studies are:

- General Regulations for Doctoral Studies
- Regulations for Doctoral Students
- UC Intellectual & Industrial Property Regulations
- Science Ethics Committees Regulations.

In addition, each doctoral program has its specific Regulations.

1.7.1.1

The General Doctoral Studies Regulations establishes regulatory guidelines and general conceptual definitions that apply to doctoral studies, their structure and administration.

It defines procedures and admission requirements, advancement, graduation and requirements for obtaining the degree, etc.

1.7.1.2

Doctoral Student Regulations establish specific aspects of doctoral studies. They include definitions and procedures that range from specifying the type of student to standards for advancement and academic and disciplinary offenses. Furthermore, it defines procedures for transfer, resignation, suspension, removal, candidacy, doctoral theses and graduation.

General Regulations and Students' Regulations supplement each other

and are the starting point for Doctoral Program Regulations which, together, include specific features for each doctoral program.

1.7.1.3

The purpose of Intellectual & Industrial Property Regulations is to regulate the rights and obligations related to works and inventions developed by members of the university community or by any individual involved in university projects and activities, including visiting academics and students.

1.7.1.4

Science Ethics Committees Regulations require the creation of Institutional Science Ethics Committees for each research field (Health Sciences, Social Sciences and Humanities; Care and Use of Animals, Environmental Intervention & Safety in Research). It also determines how the Committees are supposed to function and, significantly, the responsibilities of the Principal Investigator before, during and after research.

All regulations can be found on the web site of Research Vice-Presidency:

www.investigacion.uc.cl, section on policies & procedures (políticas y procedimientos).



Chapter 2

Doing Research at UC

2.1

Chile, a great opportunity for studying

The level of academic institutions in Chile make it an attractive country to visit, study and do research. This is reflected in the steady increase of international students and mobility among its higher education institutions.

There are natural laboratories and a big increase in domestic and foreign investment in science and technology. Similarly, the promotion of innovation, joint work between the public and private sectors and emphasis on increasing advanced human capital characterize the current scenario in research, an area where universities, especially UC, are at the forefront.

2.2

The advantages of being at UC

The history of the Pontifical Catholic University of Chile, its organizational abilities, the stability and excellence of its academic staff, the quality of its infrastructure, its benefits and scholarships plus its international reputation, in addition to strategic alliances with the most important universities in the world have made UC the highest in demand among higher

education institutions by both Chilean and international students.

UC is one of the most important domestic and Latin American institutions. In 2013, the National Education Council reported that, in terms of undergraduate studies, UC is the Chilean university that attracts the highest number of international students: one out of four new incoming students is an international student.

At the University, research is carried out in every field: there are 35 doctoral programs ranging from Arts to Neuro-science. In 2014, UC had over 600 externally funded ongoing research projects, 1,395 ISI publications in 2013 and 1,575 publications in Scopus. In addition, UC had accumulated 48 patents up to December 2013. Thus, UC ranks number one among applicants for invention patents in Chile.

Over 900 students are currently studying for their doctoral degree at UC. Out of the total, 20 percent are international students from 32 countries, mostly from South America. Throughout its history, more than 1,300 doctoral researchers have graduated from UC and the University continues to help create a critical mass of research in Chile and abroad.

The University's leadership in research and graduate programs has had considerable influence on Chilean society and its scientific community and also in Latin America. It has thus become an important research center in social sciences, natural science, health, economics, agriculture, philosophy, theology, arts and letters. In addition, its research activities make it possible to support doctoral programs and create a stimulating educational and intellectual environment.

2.3

Institutional support

UC has the highest institutional accreditation level (7 years) in all the fields evaluated by the National Accreditation Commission (CNA), an independent institution responsible for verifying and promoting the quality of higher education in Chile. Accredited fields include: institutional management, undergraduate teaching, graduate teaching, research and community engagement. Furthermore, the University is considered a national and Latin American leader (World University Ranking QS).

2.4

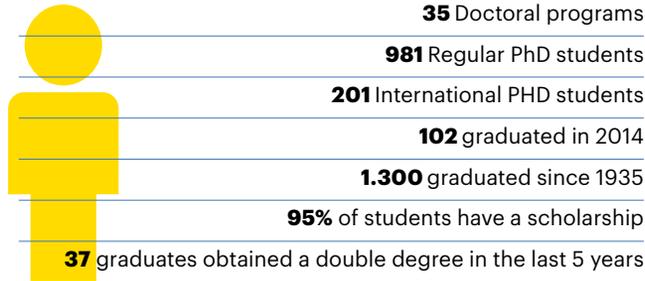
Internationalization

The University's development and that of research in a globalized world necessarily requires more openness and international links. The internationalization of UC doctoral programs stands on three pillars: inter-institutional cooperation for research stays and cotutelage for dissertations at centers of excellence; attracting top-level international students, and conditions for "internationalization at home" thanks to the constant flow of international academics; and the presence of a high number of foreign students and international networks and activities. UC has access to many cooperation agreements with educational establishments of international repute.

2.5

UC Doctorates in figures*

The sound results of our academic activities in graduate programs validate the academic excellence, research capacity and the image of the Pontifical Catholic University of Chile.



* 2014 data

2.6

Cotutelage & comanagement of Dissertations

Doctorates, a period of intense study, research and creation, provide a training experience that must be viewed in an international context and one of scientific cooperation. For this reason, UC is committed to encouraging dissertations undertaken under cotutelage and co-direction for its doctoral students at first-rate international universities and also for external students who wish to carry out studies under cotutelage or codirection at UC.

2.6.1

Cotutelage

This method offers doctoral candidates the possibility of having two dissertation advisers, one at their University of origin and another at the receiving university.

Each dissertation cotutelage involves an agreement between two institutions.

The agreement specifies the terms and conditions of the cotutelage.

Academic degree awarded through cotutelage

- Double degree: doctoral students have the possibility of obtaining the degree from their university of origin and the receiving university abroad providing the cotutelage.
- Joint degree: upon completing their studies, students are awarded a single degree which is recognized by both universities.

2.6.2

Codirection

Dissertation writers may have two advisers, one at their university of origin and another at the receiving university to support the dissertation work carried out under this method. The degree is only awarded by the university of origin and requires no binding agreement.

2.6.3

Cotutelage Agreements with International Institutions

To simplify management of this approach and enhance inter-institutional cooperation, UC has in place cotutelage dissertation framework agreements with the following institutions:

Architecture & Urban Studies

- Politecnico di Torino, Italy.
- Università Iuav di Venezia, Italy.

Astrophysics

- Università degli studi di Padova, Italy
- University of Maryland, U.S.A.
- Heidelberg University, Germany.

Biological Sciences

- Université Victor Segalen Bordeaux II, France.
- Paris VI, Université Pierre et Marie Curie, France.
- University of Groningen, The Netherlands.

Agricultural Sciences

- Université Victor Segalen Bordeaux II, France.

Education

- Paris V, Université René Descartes, France.

Physics

- Paris VI, Université Pierre et Marie Curie, France.
- Katholieke Universiteit Leuven, Belgium.

Engineering Sciences

- Beijing Jiaotong University, China.
- Institut National Polytechnique de Grenoble, France.
- Politecnico di Milano, Italy.
- Politecnico di Torino, Italy.
- The University of Notre Dame du Lac, U.S.A.
- Universidad Politécnica de Valencia, Spain.
- University of Colorado at Boulder, U.S.A.
- University of Waterloo, Canada.
- Virginia Polytechnic and State University, U.S.A.

Medical Sciences

- Paris VI, Université Pierre et Marie Curie, France.
- University of Groningen, The Netherlands.

Statistics

- University of South Carolina, U.S.A.

Mathematics

- Paris VI, Université Pierre et Marie Curie, France.

Law

- Universidad de Salamanca, Spain.

Psychotherapy

- Heidelberg University, Germany.

Chemistry

- Paris VI, Université Pierre et Marie Curie, France.

Neuroscience

- University of Groningen, The Netherlands.
- Achucarro Basque Center for Neuroscience, Spain.

All fields

- Technische Universität Berlin, Germany.
- Universidad Nacional de Colombia.
- University of Technology, Sydney, Australia.

In addition, UC is party to agreements that the Chilean Council of University Presidents (CRUCH) has signed with German, French and French-speaking universities in Belgium in the framework provided by the Doctoral Colleges.

Doctoral students can also enter into cotutelage or codirection agreements for their dissertations with universities with which UC has no agreements in force. This is because each one is negotiated by specific agreements in each case.

2.6.4

Cotutelage Financing

Internal and external funds are available to finance travel and subsistence expenses for research stays for students who are writing their dissertations under cotutelage at international universities or at UC. These funding opportunities range from competitions for internationalization of the VRI (see details in Chapter 5) to a varied supply of resources from government and international agencies such as:

- **Conicyt Cotutelage Doctoral Scholarships Abroad** to start or continue cotutelage doctoral studies at international institutions of excellence in any field.
- **Pacific Alliance Student Mobility and Academic Scholarships** that finance one or two semester stays abroad for academics and doctoral candidates. Participating countries: Chile, Colombia, Peru and Mexico.
- **OAS-UAndes Scholarship** for doctoral internships at the Universidad de Los Andes, Colombia.

See further details at: www.doctorados.uc.cl Section “becas y beneficios”



Chapter 3

Doctoral Programs

At UC, doctorates are available in a broad array of fields. In total, there are 35 programs ranging from Arts to Neuroscience.

3.1

Programs per field

3.1.1

Interdisciplinary programs

- Architecture & Urban Studies
- Arts
- Geography
- Neuroscience
- Psychotherapy

3.1.2

Natural Sciences & Mathematics

- Astrophysics
- Physics
- Statistics
- Mathematics
- Chemistry
- Biological Sciences
 - Major in Cell Biology & Molecular Biology
 - Major in Physiological Sciences
 - Major in Ecology
 - Major in Molecular Genetics & Microbiology

3.1.3

Engineering & Technology

- Engineering Sciences, including
 - Civil Engineering
 - Chemical Engineering & Bioprocesses
 - Electrical Engineering
 - Computer Science
 - Mechanical Engineering
 - Industrial & Transport Engineering

3.1.4

Medical Sciences & Healthcare

- Medical Sciences

3.1.5

Agricultural Sciences

- Agricultural Sciences

3.1.6

Social Sciences

- Political Sciences
- Communication Sciences
- Education
- Law
- Economics
- Psychology
- Sociology

3.1.7

Humanities

- Philosophy
- History
- Linguistics
- Literature
- Theology

Detailed information per field:

www.uc.cl/es/programas-de-doctorado

3.2 Structure

Programs consist of six to eight semesters of mandatory and elective courses. Students must also take an exam as doctoral candidates, an academic activity used to evaluate their knowledge and capacity for critical analysis. Once they pass the exam, students become doctoral candidates, ready to continue working on their dissertations.

3.3 Academic year

The academic year at UC is divided into two semesters: March-July and August-December. Winter vacations are in July and summer vacations are in January-February.

3.4 Comprehensive Skills Workshops

UC offers free workshops to supplement the curricular education provided by its programs. The most significant ones for Doctoral students are:

3.4.1

SIBUC Workshops

UC libraries offers specific data base workshops to support research. They supplement the curricular training provided by doctoral study programs. Some are listed below:

Manage your references with Refworks

- The workshop teaches strategies to prepare references and to organize resources used in research, using the reference manager that helps store, export and import references, etc., thereby saving time when doing research.

Web of Science & Essential Science Indicators - Scopus

- The workshop teaches students how to look for data –historical and current– on specific subjects in ISI publications, to identify who quotes their research in ISI journals and their impact on other studies, to explore issues over the course of time, etc. It also teaches students strategies for data searches –historical and current– on specific subjects in the Scopus data base. It shows them how to identify who quotes their research and the impact this has on other studies indexed in Scopus studies, among other features.

TSCIMago

- The workshop explains the SCIMago Journal Rank, the journals that occupy higher positions in the SCIMago Journal Rank in the students' area of interest, and how to obtain the rankings of science journals and countries.

Journal Citation Reports

- The workshop shows students the ISI journals that make the most impact and teaches them how to calculate the ISI impact factor and the immediacy index of a journal, among other issues.

APA Style

- The workshop teaches students to write citations and to write lists of references using the APA style. A practical approach is used, covering the different formats and documents.

MLA

- The workshop teaches students to write citations and draft lists of references according to the MLA style and format. A practical approach is used, covering the different formats and documents.

SIBUC workshops:
bibliotecas.uc.cl/

3.4.2

Intellectual Property Workshops

Through the Head of Department of each doctoral program, workshops on subjects like intellectual property and knowledge transfer can be arranged at institutions such as the *Instituto Nacional de Propiedad Industrial* (INAPI) and the Department of Intellectual Rights.

Directorate of Libraries, Archives and Museums (DIBAM) with the support of the Transfer & Development Directorate of the Research Vice-Presidency.

This kind of activity is possible provided that the attendance of a minimum number of students is guaranteed by the organizing doctoral program(s). Such workshops must be requested at least one month in advance.

3.4.3

Employability Workshops

The Professional Development Center (CDP) is part of the Student Affairs Directorate (DAE) that provides advisory services and guidance to students who are in the process of finishing their (undergraduate or graduate) university studies and are about to start working. Each year, a group

of psychologists organizes a series of free workshops to help students in a broad range of subjects. The workshops include subjects such as: “Professional profile and project: self-awareness and technical competences”; “Evolution of the labor market”; “Effective Résumés”; “The Work Interview” and “Psychological Tests”, etc.

For further information see:

www.vivelauc.cl

cdp@uc.cl



Chapter 4

Enrollment

4.1

Admission Requirements

To apply for admission to a doctoral program requires already having an academic degree: either a licentiate (or equivalent) and/or a Master's degree. Each Doctoral program has its own admission system and applications calendar which can be consulted on each program's web site.

4.2

Enrollment Procedure

After being accepted in a doctoral program, students must complete the enrollment procedure and submit the required documents. Questions should be submitted to the pertinent doctoral program and, if applicable, information should be provided on any existing scholarships.

What is the RUN (or RUT)?

This is a single, unique number assigned to all Chileans, whether resident in Chile or not. A RUN or RUT is also assigned to foreigners living in Chile temporarily or permanently. It is allocated by the Civil Registry & Identification Service (details in Chapter 8).

RUN (or RUT) for foreigners

If foreign students lack a RUN number at enrollment time, UC will enroll them with a temporary five digit number until they obtain their RUN number through the office of the Civil Registry and Identification Service. The temporary number will then be exchanged for the official number.

Course Selection

The next step is selecting courses. This is done together with the Academic Unit of the pertinent doctoral program. Starting in the second semester, regular doctoral students must enroll for courses directly, via the Online Course Registration System (Banner), within the time-frames established in the academic calendar for the pertinent period.

Enrolment information and procedures:

Directorate of Admission and Academic Records

www.dsrd.uc.cl

Section *Postgrado y Postítulos*

Departamento de Matrículas

arancelesybeneficios.uc.cl

Chapter 5

Financing

Opportunities

Over 95% of UC doctoral students have some kind of scholarship that covers their studies and subsistence. This is thanks to different

internal and external financing sources that grant scholarships for doctoral studies, and also for research stays and cotutelage at the Pontifical Catholic University of Chile and top-level international universities.

5.1

Scholarships and benefits

5.1.1

External scholarships are the kind of financing that UC Doctorates favors for doctoral studies. Therefore, students who are interested in financial support can apply for full external scholarships.

The main external funding sources include academic cooperation organizations, government agencies and academic cooperation and mobility programs such as the following:

- National Commission for Scientific and Technological Research (CONICYT), Chile (www.conicyt.cl).

- Chilean International Cooperation Agency (AGCI) (www.agci.cl).
- Organization of American States - International (OAS), (www.oas.org).
- Student Mobility and Academic Scholarships Program, Pacific Alliance, Chile, Colombia, Peru and Mexico (www.alianzapacifico.net).
- Senescyt, Ecuador (www.senescyt.gob.ec).
- ANII, Uruguay (www.anii.org.uy).
- Colfuturo, Icetex & Colciencias, Colombia (www.colfuturo.org).
- Pronabec, Peru (www.pronabec.gob.pe).
- DAAD, Germany (www.daad.de).
- Fundación Carolina, Spain (www.fundacioncarolina.es).

5.1.2

Internal scholarships: for students who prove that they have been unable to obtain external funding, UC has support methods, through the Research Vice-Presidency to fund both full doctoral studies and also to carry out supplementary internationalization and mobility activities.

Subsistence Allowance and Tuition Exemption Benefits

- **Teaching Assistant (*Ayudante*) and Trainee Instructor (*Instructor Becario*) scholarships.** This type of assistance releases students from paying 100% of tuition and provides subsistence for doctoral students who are starting their studies or who have passed their Exam as doctoral candidates and are working on their dissertations. The starting and closing dates are coordinated with the application for the Doctoral Studies Scholarship in Chile, *Beca de Doctorado Nacional*, granted by CONICYT.

- **Residence Benefit for Doctoral Students:** this grants a full exemption for tuition expenses for students who have completed registration of all the credits in their Doctoral program, including credits for the dissertation, and who have still not finished their dissertation.
- **Award for Excellence entrance to the UC doctoral programs:** the best students who enroll in our doctoral programs are rewarded with a monthly scholarship supplement.

Other Benefits and Awards

- **Health Insurance:** the University offers to provide a collective insurance policy that covers to a large extent, basic medical needs in the event of illness or accident, up to the ninth semester of the stay of its doctoral students who lack medical coverage.
- **Award for Excellence of Dissertation:** this award acknowledges and encourages research carried out by doctoral graduates whose doctoral dissertations are a contribution to disseminating Chilean science, humanities, arts and technologies.

5.1.3

Competitive Funds for Internationalization

Several internal scholarships options are available for doctoral students at UC:

- **Co-tutelage or co-direction abroad:** financing for internships, preferably cotutelage aimed at a double degree and/ or comanagement while preparing the dissertation, at universities and international research centers of excellence.
- **Stays abroad for students preparing doctoral dissertations:** this fosters

international and intercultural integration in research and training of UC doctoral candidates and postdocs through one-to-six month long internships abroad.

- **Support for doctoral candidates to attend international meetings:** partial funding for travel expenses, lodging and/or registration. The amount paid is determined by the country or field and is provided to students who present papers at international meetings.
- **Visiting Professor for doctoral dissertations:** funding for visits by professors of international repute who will participate in the Exam of a Doctoral Candidate or the dissertation defense of UC students.
- **Support for the organization of seminars by doctoral candidates:** the goal is to provide support for the organization of meetings of researchers in their own fields or interdisciplinary meetings, via seminars, symposia, workshops, etc., organized by teams of UC doctoral students.
- **Catholic University - Notre Dame - Boston College scholarship:** funding for short internships for academics and doctoral students who wish to develop projects and research or teaching activities at the three associated institutions.
- **Three Minute Thesis Competition (3MT® UC):** the contest rewards the mastery of effective communication skills in a language suitable for a lay audience.
- Scholarships of the Network of Doctorates of the Organization of Catholic Universities in Latin America and the Caribbean (Oducal), (www.oducal.uc.cl).
- Competitive funds, Directorate of International Relations (DRI UC).

Nota Bene: What is DRI-UC?

“The Directorate of International Relations (DRI UC) is attached to the Office of the UC Deputy Vice President. Its mission is to promote, manage and support international academic development at the University through several activities and programs.”

www.relacionesinternacionales.uc.cl



Chapter 6

Student Services

6.1

Life at UC

6.1.1

General Information Office

The Doctoral Academy has a unit for students to answer their questions on different matters such as scholarships and financial support, workshops on transversal skills, possible cotutelages abroad, among many others.

Location: Research Vice-Presidency.

Alameda 324, 4th. Floor, Santiago

doctorados@uc.cl

Phone: 22354 2108

Working hours for students: Monday, Wednesday & Friday, 10:00 a.m. to 12:00 noon.

6.1.2

Directorate of Student Affairs (DAE)

The mission of DAE is to support the comprehensive development of undergraduate and graduate students. It therefore provides services and support, development and prevention programs involving health care, sports and university

life relating to the needs of students so as to stimulate their interests and help them in their different stages of education.

DAE is constantly conducting extra-curricular activities to enrich university life for students by offering co-curricular possibilities to provide good quality and readily accessible comprehensive training opportunities. This division is one of the pillars that helps create the distinctive seal for which UC wishes its students to be known.

UC consequently offers a series of services and activities, such as:

- Advisory services for student projects, literary and photography competitions, support to join the labor market (CDP Workshop and individual guidance), extra-curricular workshops (arts and sports).
- Mass recreational activities throughout the year where the entire UC community participates (*Fiesta de la Chilenidad* [celebration of Chilean identity], Running UC, Intercampus biking event, etc.).
- Use and rental of sporting facilities at San Joaquín (football fields, gymnasium, swimming pools, tennis courts, etc.)
- Timely, top quality medical, dental and psychological care; programs and campaigns promoting healthy life styles and disease prevention; support for academic performance and programs to integrate special needs students.

There are several ways to participate and find out about these possibilities. The University's VIVE LA UC magazine and the web site www.vivelauc.cl, provide access to numerous

Another UC publication is the Revista Universitaria (RU), for UC alumni, to keep in touch with them once they have completed their studies.

www.uc.cl/es/revista-universitaria

Directorate of Student Affairs (DAE)

www.vivelauc.cl

Phone: 2354 2774

6.1.3

Health Care

Student Health – Medical Unit

The University has a four unit student health care service: Medical Unit, Psychological Support Unit, Dental Unit and Healthy Campus.

Its purpose is to provide guidance and care for students' health needs during their studies. The health care services provide timely, top quality services for medical, dental, psychological and emergency care. Healthy Campus (Campus Saludable) promotes an active and healthy University through different self-care programs organized by the UC Community.

The Psychological Support Unit has a team of experienced psychologists and psychiatrists to treat university students. All regular students are eligible for this entirely confidential treatment.

Student Care Service UC

saludestudiantil.uc.cl

Health Insurance

All international and Chilean students enrolled in UC must be covered by a public or private insurance. If not, they must purchase insurance for this purpose during their studies, lasting until they complete their studies at UC.

The University offers a Health Insurance Policy for Postgraduate Students which covers most of the basic needs in the event of accident or illness.

As a benefit for doctoral students, the Research Vice-Presidency (VRI) covers the cost of Health Insurance for Graduate Students who lack medical coverage (health insurance, *Fonasa* or *Isapre*), or who have no external financing for this purpose (CONICYT scholarship or equivalent granted by other countries). The VRI assumes the cost of health insurance for a maximum of nine semesters in the doctoral program.

Nota Bene: International students:

- When purchasing UC Health Insurance, international students should use the same personal identity number (RUN or RUT) with which they enrolled at UC.
- When students are given a RUN number, they must inform both the Academic Records (*Registros Académicos*) and Student Health (*Salud Estudiantil*) Departments for data to be brought up to date on their records.

Directorate of Student Health

Purchase & notice of termination of UC insurance: Elba Estay

eestay@uc.cl
Phone: 2354 5402

Doctoral Program Coordination: questions on UC insurance payments and late payments: Camila Cancino

ccancinoh@uc.cl
Phone: 2354 2358

Details on UC Health Insurance for Graduate Students:

medica.saludestudiantil.uc.cl/alumnos-de-postgrado

6.1.4

UC Libraries System (SIBUC)

The UC Libraries System is a network of libraries attached to the Academic Vice Presidency (VRA). It provides information services, collections, technology and the physical facilities needed by the different academic units of the University.

The ten libraries distributed throughout the five University campuses and the Dr. Sótero del Río Hospital have wireless access in comfortable individual and collective study areas, rooms equipped with computers and several areas to consult printed, digital or virtual material. In terms of quality and quantity, UC Libraries has one of the best conventional and electronic university libraries in the country.

Diverse settings equipped with different technologies and wireless access offer options for different methods for studying, learning and research for the university community.

Excellent Collections

- UC libraries have over 1,800,000 books, journal fascicles, dissertations,

newspapers, music scores, maps, plans, newspaper clippings, theater programs, photographs, posters, Blu-Ray discs, DVDs, audio CDs, etc.

- Online access to the full texts of 30,000 electronic journals (including journals available on data bases) and 30,000 electronic books thanks to the availability of over 200 international bibliographic databases.
- Several other informational resources thanks to inter-library loans with over 180 national institutions and other national and international agreements.
- Comprehensive searches in all these collections through bibliotecas.uc.cl

Different information services in the ten libraries and the web site

- *TodoSIBUC* provides access to books, dissertations, films, CDs, maps, videogames and full version of printed or electronic journals. Access to unique manuscripts in Chile.
- Multiple searches: this allows searching for articles, papers presented at meetings and patents in all the databases and magazines to which UC Libraries subscribes.

Library System: SIBUC UC
bibliotecas.uc.cl/

6.1.5

Sports

Deportes UC is part of the Directorate of Student Affairs. It promotes sports and physical activity in the university community through sports courses, workshops, mass sports events and by making available sports facilities for students, teachers and staff.

Sports are part of academic activities (they provide sports credits), competitive (university teams and internal championships) and recreational activities (workshops and mass events).

All students may use the sports and recreational facilities located in the San Joaquín campus, such as the football fields, multi-sports fields, gym, exercise equipment room and fitness rooms, swimming pool, and indoor rock climbing. Appointments must be made and a fee is required.

Deportes UC
deportes.uc.cl/

6.1.6

Outreach

The *Centro de Extensión* is dedicated to promoting culture, the transfer and renewal of knowledge and effective integration between the prospects offered by the University and society's requirements.

Centro de Extensión offers concerts, conferences, exhibitions, films, (CineUC), courses, plays, graduate studies and diplomas, book launchings, workshops, seminars, etc. Activities are open to the public.

Centro de Extensión UC

Alameda 390
Visual arts, cinema, children's plays
Phone: (2) 22354 6546
Tickets: (2) 22354 6507
Artesvisuales@uc.cl
cine@uc.cl
uc.cl/extension

6.1.7

For students' frequent use

6.1.7.1

UC University Card (TUC)

The University Card (Tarjeta Universitaria) is the students' identity document within the University. It is non-transferable and grants access to libraries, the use of books and book lending, medical services, etc. Students can also load money onto their TUC and use the card to pay for parking at the San Joaquín campus.

If the card is lost, students must block the card via Mi Portal UC and initiate an application procedure. Alternatively, a provisional TUC card can be requested on loan through Salas Crisol which have the TUC cards service.

TUC

tarjeta.uc.cl

6.1.7.2

Salas Crisol

These are computer rooms and labs available at the four Santiago campuses. Salas Crisol have Apple, PC and Unix stations, all of which are hooked up to the University's network Red UC. Documents can be printed free of charge. Students must bring their own paper and they can print up to 100 one-sided pages per day. Opening times are Monday through Friday, from 7:50 a.m. to 9:30 p.m. and Saturdays from 9:00 a.m. to 1:10 p.m.

Computer Rooms and Labs

informática.uc.cl/salas-crisol

6.1.7.3

UC e-mail

Correo UC is the University's e-mail system. Each student has his/her e-mail address where they receive e-mail from teachers, peers and University news. Students may also redirect messages to their personal e-mail accounts. Furthermore, in the University's section "Find people" (*Buscar personas*) students can look up the e-mail address of any student, teacher or staff member.

My UC website

webaccess.uc.cl

6.1.7.4

My UC website (Mi portal UC)

Virtual agenda for checking e-mail, requesting certificates as a regular student of the University, organizing timetables, printing tuition payment vouchers and changing student course load. To enter, students must use their UC e-mail user name and password.

Mi portal UC

portal.uc.cl

6.1.7.5

Banner

Online Course Registration System. Every semester, students need to check the course description book and register for courses using this system. To do so, students must have no outstanding debts with the Library and/or the Student Health system.

6.2

Nursery Schools & Kinder-gardens

UC has no nursery schools or kindergardens for doctoral students. Although the University cannot guarantee or assume any responsibility for the services offered by any given pre-school facilities, students should find out about institutions certified by and registered with the National Nursery Schools Board (*Junta Nacional de Jardines Infantiles - JUNJI*). Information can be found on the JUNJI web site for all Santiago areas. The University further recommends searching among those recommended by someone they trust or who has personally used the services.

JUNJI web site:
www.junji.cl



Chapter 7

Becoming part of the UC Community

7.1

Welcoming Committee

The UC Welcoming Committee, *Comisión de Acogida*, (CAUC) is formed by Chilean and international students. Its mission is to help international students adapt to the University and the country. There are recreational and cultural activities to help them interact with other students and assist them in getting to know more about Chile's culture. Students can register through the web site to receive invitations to activities organized by CAUC.

UC Welcoming Committee:
www.cauc.cl

7.2

Graduate Circle

The Graduate Circle (*Círculo de Postgrado*) is a section of the Vive la UC web site through which the Directorate of Student Affairs informs graduate students and provides guidance on subjects regarding University life. It is a centralized space for graduate students to find the information they need to carry out the comprehensive development of their educational process (news, scholarships, academic and cultural activities, etc.). It also provides foreign students with information on necessary academic procedures and practical information on Santiago and Chile, among other matters. In addition, there is a monthly bulletin with news and information of interest for graduate students who may also join the Facebook group "UC Graduate Students" (*Estudiantes de Postgrado UC*) and the Newsletter for Graduate Students so as to stay up to date.

Círculo de Postgrado

www.vidauniversitaria.uc.cl/postgrado
Facebook group
www.facebook.com/groups/postgradouc/

7.3

The Media

The community of doctoral students has access to various media to obtain information on news about scholarships, competitions, academic, cultural and sports activities, and the like. The main sources of information are:

- UC social networks
Facebook: www.facebook.com/ucatomica
Twitter: @ucatomica
- Community newspaper: VISIÓN UC
www.uc.cl/es/vision-uc

- Facebook group “UC Graduate Students”
www.facebook.com/groups/postgradouc
- UC Graduate circle vidauniversitaria.uc.cl/postgrado

Other external means

- National Association of Graduate Researchers
anip.cl/
- Facebook: www.facebook.com/groups/76115063910
Twitter: @ANIP_Chile

Chapter 8

Foreign Students

8.1 **Scholarships and Benefits for International Students**

UC Doctoral Programs is noted for the high number of international students. This feature is valued by the University as one of its hallmark features which it wishes to enhance and strengthen. Internal, scholarships and benefits are available both to national and international students who have or do not have permanent residence in Chile (see details in Chapter 5).

For full information see:

www.uc.cl/es/alumnos-extranjeros
E-mail for questions:
doctorados@uc.cl
drai@uc.cl

8.2 **Visas**

Residence visas for students are granted to foreigners who travel to Chile to study as regular students, at State-owned educational establishments or privately owned ones recognized by the State. In general, the visa only allows students to study, i.e. it does not allow them to carry out other activities, particularly, work, and it lasts for a maximum period of one year. It may be renewed until studies have been completed. Extension

are granted contingent on the continued existence of the conditions under which the visa was issued. Visa holders may change to another educational establishment without requiring a new residence permit. This must be requested 90 days prior to the expiration date of the pertinent visa.

Students intending to study at the Catholic University would be well advised to obtain their student visa at the pertinent Chilean Consulate in their country of origin. Within 30 days after arriving in Santiago students must register the visa with the Immigration Department (*Policía Internacional*).

When students do not obtain visas in their countries of origin and do so in another country and then enter Chile on a tourist visa, they must report to the Immigration Department (*Departamento de Extranjería y Migraciones*) within 30 days after arrival.

To obtain both a scholarship and a student visa, a letter of acceptance in a doctoral program at the Pontifical Catholic University of Chile is required. No photocopies or electronic copies of the document are suitable. To process such applications, the original acceptance letter must be presented.

General Information:

learnchile.cl/

**Residence visa for students:
Requirements & forms**

www.extranjeria.gob.cl/residencia-de-estudiante/formularios-y-requisitos/

Preparing for arrival at UC

relacionesinternacionales.uc.cl/preparate-para-llegar-a-la-uc/visa

8.3

Identity Card for Foreigners

Once the visa has been processed, students must obtain an Identity Card for Foreigners at the Civil Registry & Identification Bureau (*Registro Civil e Identificación*), within 30 days after the date on which the certificate of permanent residence is stamped on the passport of the pertinent visa.

Students who exceed the 30 day time limit for requesting an Identity Card must obtain a special permit from the *Departamento de Extranjería y Migración, Ministerio del Interior* or from the *Intendencia Regional Metropolitana* after completing the pertinent procedure.

To process these requests students will need a valid passport with the residence visa stamped on the passport and certification that they have registered with the registry of foreigners of the *Policía Internacional*; proof of payment for the cost of the Identify Card; a photocopy of the passport pages proving the identity of the holder, the validity of the passport and the visa granted, the date they arrived in Chile (in the event of a consular visa) and the registration card for foreigners. The deadline for processing a first-time request for an Identity Card for foreigners by the *Registro Civil e Identificación*, is eight business days.

Departamento de Extranjería y Migraciones

www.extranjeria.gob.cl

Call center: 600 486 3000

Policía Internacional

www.policia.cl/extranjeria/portada.htm

Servicio de Registro Civil e Identificación

www.registrocivil.cl/

Intendencia Región Metropolitana

www.intendenciametropolitana.gov.cl

8.4

About Chile

Chile has beautiful scenery and many interesting places to visit. Due to its varied geography, the settings vary considerably, from the Atacama Desert –the driest in the world—to snow covered mountains and a long shoreline that stretches down the entire country, among many other alternatives for touring. Chile is among the safest and most stable countries in Latin America.

This is the longest country in the world: 4,329 kilometers long, equal to one tenth of the earth's circumference. Including Chilean Antarctica, the country's length extends to 8,000 kilometers. It is also one of the narrowest countries, with an average width of merely 180 kilometers. The narrowest point is only 90 kilometers wide, north of the mouth of the Choapa river.

The Andes Mountains are Chile's eastern border while the Pacific Ocean is its western border from north to south. Given its length, the country is one of contrasts in terms of climate and geography. All types of climates can be found here, from the warmest weather in the north, to temperate weather in the center of the country, to very cold weather in the extreme south. According to the 2012 census, Chile has approximately 16,600,000 inhabitants. In addition to the insular territory, there are several islands including the famous Easter Island. Santiago is Chile's capital.

In administrative terms, Chile is divided into 15 regions. Spanish is the official language. The local currency is the Chilean peso. The telephone code is 56. The most populated cities are Santiago, Valparaíso and Concepción.

There are several tourist attractions and things to see and do in the different cities. The National Tourism Bureau *Sernatur* (www.sernatur.cl) is one of the agencies that provides information on tourist activities, news and other attractions.

8.4.1

Weather and Seasons

Apart from the extreme weather conditions of the Andes Mountains and the Atacama Desert, Chile generally has a comfortable temperate climate. Because of its geography and north to south length, it offers a considerable variety of climates:

- Desert climate in the north.
- Mediterranean in the center, up to Concepción
- Temperate and rainy from Concepción to Punta Arenas.
- Polar ice in Antarctica.

Because Chile is in the Southern Hemisphere students arriving in August can expect moderate winter weather which changes quickly in spring. Officially, summer begins on December 21. Students arriving in March will enjoy the last days of summer and beginning of fall. Winter begins officially on June 21.

Related Information:

This is Chile: www.thisischile.cl
 Chilean government: www.gob.cl
 Chile is yours: www.chileestuyo.cl
 Learn Chile: learnchile.cl

8.4.2

Government System

Chile is a democratic republic. The President of the Republic is both the head of state and head of government and remains in power for a four year period.

Most Chileans are Roman Catholics (70%). Protestants (15%) are the second most important religion.

8.4.3

The Capital

Santiago is located in the Metropolitan Region. It has over 6.6 million inhabitants and many interesting historical, tourist and recreational sites to visit. It is a safe city, although, as in any other large city, the necessary precautions must be taken. Santiago ranks as one of the 50 best cities in the world for studying (CQ, British consulting firm, November 2013), which is encouraging a growing number of international students to come to Chile for their graduate studies.

Santiago Maps:

www.mapcity.cl
www.planos.cl
maps.google.com/

8.4.4

Transportation

Transantiago

Integrated public transport system consisting of inter-urban buses and the Metro (subway) connecting Santiago's districts and streets.

Paying with the "bip!" Card

To use public transport in Santiago, i.e. the Transantiago buses and the Metro, you need to have a "bip!" card. Cards can be purchased and then reloaded at Metro station cashiers or "Servipag" payment facilities, among others.

Further information at:

Transantiago: www.transantiago.cl
 Tarjeta Bip!: www.tarjetabip.cl
 Offices Servipag: www.servipag.cl

Santiago's Metro System

Santiago's subway system has five lines: 1, 2, 4, 4A and 5. They offer combinations with the Transantiago buses. All the information needed to move around Santiago can be found on the official web site, such as maps, combinations between different lines, how to plan trips, timetables, etc.

Santiago's subway (metro)

www.metro.cl
 Call Center: 600 600 9292
 @metrodesantiago

Bus Terminals

Terminal Buses Estación Central

(formerly Terminal Santiago)
 Alameda N° 3850,
 Universidad de Santiago Metro Station
 Comuna de Estación Central

Terminal San Borja

(formerly Terminal Norte)
 San Borja N°235
 Estación Central Metro Station
 Comuna de Estación Central

Terrapuerto Los Héroes

Tucapel Jimenez N° 21
La Moneda Metro Station
Comuna de Santiago

Terminal Alameda

Alameda N° 3750
Universidad de Santiago Metro Station
Comuna de Estación Central

Terminal de Buses Pajaritos

Avenida General Bonilla 5.600
Pajaritos Metro Station
Comuna de Pudahuel

Chile Buses

www.chilebuses.cl

8.4.5

Payments and Services

Currency

The local currency is the Chilean peso. In addition to paying in cash, credit card payments are quite common in the Chilean market. Currency conversion rates employed by credit card companies are quite convenient. Some small towns use mainly cash so it is always convenient to have some on hand when travelling.

ATMs

In commercial and banking areas, ATMs are easy to find (Redbanc), and also at gas stations, drugstores and shopping malls.

Foreign Currency Exchange Bureaus

Local currency (pesos) is used mainly in Chile for any activity involving cash payments. Foreign currency, such as U.S. dollars or Euros will probably be accepted only in places dedicated to tourism.

There are foreign currency exchange bureaus in downtown Santiago, for example on Agustinas street. They are open Monday through Friday from 9:00 a.m. to 7:00 p.m. and on Saturday mornings. There are some near the Manuel Montt, Pedro de Valdivia and Los Leones metro stations. Some shopping malls also have foreign currency exchange bureaus. Changing currency through money changers on the street is not recommended. They usually stand around in downtown Santiago.

Banking hours

Monday through Friday, from 9:00 a.m. to 2:00 p.m.

Shops and shopping malls

Pedestrian areas in Santiago are lively and make for pleasant strolling and window shopping. These include the shops in neighborhoods along Alonso de Córdova in Vitacura, the “Barrio Italia” in the municipality of Providencia, the area around the *Museo de Bellas Artes* in downtown Santiago and the Bellavista area straddling the municipalities of Providencia and Recoleta. Bellavista has many restaurants and eateries, in addition to cultural attractions such as one of Pablo Neruda’s homes known as “*La Chascona*”. Although shops in different areas in Santiago are open Monday through Friday from 10:00 a.m. (11:00 a.m. in some cases) to 8:00 p.m. and Saturdays from 10:00 a.m. to 2:00 p.m., shopping malls are open Monday through Sunday up to 9:00 p.m.

Main shopping malls:

Mall Plaza shopping malls distributed throughout the capital:
www.mallplaza.cl

Parque Arauco: Avda. Kennedy 5413, Las Condes, www.parquearauco.cl

Alto Las Condes: Avda. Kennedy 9001, Las Condes, www.altolascondes.cl

Apumanque: Avda. Manquehue Sur 31, Las Condes, www.apumanque.cl

Costanera Center: Avda. Andrés Bello 2425, Providencia, www.costaneracenter.cl

Prices shown in the stores include all applicable taxes.

8.4.6

Housing

UC has no student residences, nor is it in a position to solve housing issues for international students. Furthermore, it cannot guarantee or take responsibility for any services offered by people who offer lodging. However, it has information about some options that students may contact directly to request information:

Living with a Chilean family

contacto@homestaychile.cl
www.homestaychile.cl

Agencies

Homechile

info@homechile.cl
www.homechile.cl

Nexochile

nexochile@gmail.com
www.nexochile.com

Furnished apartments

www.melablu.cl
www.vidabellavista.cl

Sharing an Apartment

www.compartodepto.cl

Students who wish a more permanent arrangement and need to lease an apartment will find rentals in the local newspapers. The most frequently used is the section “Avisos Económicos” published in the *El Mercurio* newspaper (updated every Sunday). Rentals can also be found on www.airbnb.com

When signing a rental agreement and to avoid conflicts and misunderstandings, make sure you are aware of the general and specific terms and conditions of the agreement, the mandatory time periods and the dates and values on which the cost of the rent will be adjusted. Make sure that the agreement is signed in the presence of a Notary Public and do not accept agreements based on a printed form.

All information on housing:

relacionesinternacionales.uc.cl
section “alumnos internacionales”
www.propiedades.emol.com
www.airbnb.com
www.couchsurfing.org

8.4.7

Entertainment and Culture

Chile has a lot to offer in terms of cultural diversity. Different activities are carried out throughout the country and there are many interesting places to visit.

Folk festivals, theater, film and song festivals and adventure tourism are some of the multiple activities in which visitors can participate.

Down south, people can attend the folk festivals on the island of Chiloé and the grape harvest in cities in central Chile such as Curicó and Santa Cruz.

Nationally and internationally, the best known song festival is the *Festival de la Canción de Viña del Mar*, which takes place in February. Each year, in January, there is a major theater festival. Most of the plays are shown in Santiago, but every year they are taken to new cities. The *Santiago a Mil* theater festival is where great Chilean and international theater companies show their plays – some in the open air, others in plazas or municipal gyms for the public to watch free of charge.

Places to visit in Santiago

Among Santiago's attractions, there are parks, museums, art galleries, palaces, monuments, etc., to visit. Some old-time buildings can still be found in downtown Santiago. The city's colonial outlay is easy to distinguish at the Plaza de Armas, where the Cathedral is located, as are the National Historic Museum, the main post office (*Correos de Chile*) and the Municipality of Santiago.

The *Museo Nacional de Bellas Artes* (Fine Arts Museum), the *Biblioteca Nacional* (National Library), the *Casa Colorada* Museum, the *Museo de Arte Precolombino* (Pre-Columbian Art Museum), the *Teatro Municipal* and the *Palacio de La Moneda* (Presidential Palace) where the executive branch is housed, are also downtown.

Fresh fish and shellfish can be had at the *Mercado Central* (Central Market). Another option is to go skiing very near Santiago. The ski resorts have very good infrastructure.

Artistic and Cultural Performances

There are many artistic and cultural performances in the city which range from free shows to the most sophisticated

national and international performances. Santiago offers multiple classical music concerts and performances by well-known national and international artists in theater, ballet, opera, film and all kinds of recreational activities. The cultural centers, in the different city districts are worth a visit. The most important ones are the *Centro Cultural Palacio de La Moneda* and the *Centro Cultural Gabriela Mistral* (GAM), both in the downtown area.

Interesting links

“Santiago y Cultura” de la Municipalidad de Santiago

www.santiagocultura.cl/

Where to go and what to see

chile.travel/index.php

Cultural Centers in Santiago & Chile

www.amarillas.cl

Free recreational activities

www.panoramasgratis.cl

Shows

www.wiken.emol.cl

Centro Cultural Gabriela Mistral

www.gam.cl

Centro Cultural Palacio La Moneda

www.ccpim.cl

8.5

Practical information

8.5.1

Our idiosyncrasies

In Chile, once you know someone, it is customary to greet the other person with a kiss on the cheek, sometimes even when you are meeting the person for the first time. This custom applies to greetings between two women and between a man and a woman. Men, on the other hand, shake hands, both in a personal and in a business situation.

Lunch time is generally between 1:00 and 2:00 p.m. or even between 2:00 and 3:00 p.m. Dinner is much later than in other countries, around 9:00 p.m. Tea-time (*la once*) is a mid-afternoon repast consisting of a cup of tea or coffee and a sandwich, taken around 5:00 or 6:00 p.m.

8.5.2

Water

Although tap water in Santiago is completely safe for drinking, foreigners should take bottled water at first given that the considerable mineral contents in the water might upset their stomachs.

8.5.3

Raw food

Raw shellfish and vegetables should not be eaten unless you are sure that produce has been washed thoroughly, particularly vegetables that grow close to the ground (lettuce, carrots, cabbage, strawberries, etc.). This applies particularly if you do not buy produce in a reputed supermarket where they usually monitor carefully the source of their products. Well-known restaurants also offer this guarantee.

8.5.4

Driving

The minimum driving age is 18 years old. In Santiago, vehicles are required to have a TAG, a device that enables highways under private concession to automatically charge a toll for using the highways in the city.

“Zero Tolerance” is in force in Chile with regard to driving under the influence of alcohol. A person is deemed to be DUI when his/her blood alcohol level is between 0.31 and 0.79 milligrams of alcohol per liter of blood. The law establishes that a person is driving drunk when his/her blood alcohol level hits 0.8 or more. Therefore, the best advice is: don't drink and drive.

The main access routes to Santiago are:

- When coming into Santiago from the north, take *Ruta 5 Norte* that crosses Santiago from north to south.
- If you are coming from Argentina, you must take *Ruta 57 Internacional* that brings you into Santiago.
- When travelling from the south, you will be on *Ruta 5 Sur* that crosses the city from south to north and joins up with *Ruta 5 Norte*.
- If you are travelling from the seashore, there are two alternatives; the section between Quintero, Viña del Mar, Valparaíso and Algarrobo reaches Santiago via *Ruta 68*; or else you may be coming from the section that runs from El Tabo and Santo Domingo. It reaches Santiago via the *Autopista del Sol*.

8.5.5

Holidays

There is a long list of official holidays in Chile, including: Independence Day, *Día de las Glorias del Ejército* (Army Day), *Día de las Glorias Navales* (Navy Day), Labor Day and religious holidays, among others. Some are “mandatory and unwaivable”. They apply to shop attendants, with the exception of individuals who work for clubs, restaurants and entertainment facilities. They also do not apply to people who work at gas stations, night pharmacies and duty pharmacies observing shifts determined by the health authorities, and establishments run by their owners and direct family members.

The Catholic University also has its own holidays during the year. They vary from year to year. Information is available on the UC web page.

See: www.feriados.cl

8.5.6

Local cuisine

Chilean cuisine is marked by the variety and quality of its fish and seafood. Together with its award winning wines of world renown it offers examples of local and international gastronomy. Typical Chilean food varies from region to region because of the climate, traditions and culture. There are many traditional dishes to be enjoyed such as the “*empanada de pino*”, “*mote con huesillo*”, “*pastel de choclo*”, among many others dishes that are typical of Chile.

If you wish to eat in a simple and popular setting, for a convenient price, go to a

“*picada*”. All cities have them. They are usually located outside the well-known tourist cuisine circuits; they are run by their owners who prepare the food themselves.

Tips are not included in the bill in Chile and it is customary to leave a 10% tip.

8.5.7

Chilean Idioms

Chileans are generally friendly and cordial. Perhaps the most complicated aspect is that people talk very fast and use idioms, which are not found in dictionaries.

A few examples:

Al lote: disorganized, relaxed.

Al tiro: immediately, at once.

Apestando: angry, upset

A pata: On foot, walking.

Achuntar: get it right, get to the point.

Arrugar: back down, desist, give up.

Bacán: spectacular, great.

Cachar: look at something and see it. Also, understand.

Carrete: program, go out to enjoy yourself.

Chanta: phony, fraud.

Empelotado: angry, upset, fed-up.

Cabra(o): girl/boy

Cabreado: bored, tired. Choreado: hopping mad upset.

Embarrarla: mess something up, ruin something.

“**La papa**”: the best, a good tip, a good offer.

Lata: boring, unmotivating.

Latoso or latero: person who bores others.

Lenteja: someone who is slow & calm.

Leseear: to bother someone, have fun, fool about.

Luca: one thousand pesos.

Lolo – lola: girl/boy.

Guata: belly, stomach.

Hinchar: to bother, insist.

Huaso: Chilean peasant. People who are a bit shy.

Inflar (a alguien): pay attention to someone.

“Irse al chancho”: to exceed acceptable limits, to abuse.

Jaleo: disorder, confusion.

Piola: go unnoticed

Tiene pituto: someone who has good contacts and gets things through them.

Polola (o): exclusive boyfriend or girlfriend, no commitment to marry.

Manso: huge, immense.

Marraqueta: type of bread.

Mina: attractive woman.

“Ni ahí”: I don't care.

Taquillero: fashionable, “in”, “top”.

Tata: grandfather.

Tener tuto: to be sleepy.

Tóxico: something bad, unpleasant, awful. Also applies to someone who is bad tempered and disagreeable.

Hacer una vaca: collect money in a group for a specific purpose like having fun.

Viejito pascuero: Santa Claus.

Volado: dazed, unaware, forgetful. Also used when someone is under the effects of a drug.

yunta: best friend, pal.





Chapter 9

Emergency Data

9.1

Emergency numbers

Police: Carabineros de Chile: 133

Ambulancia: 131

Fire Department: Bomberos: 132

Policía de Investigaciones: 134

Air rescue Rescate aéreo: 138

Marine search & Rescue: Servicio de búsqueda y rescate marítimo: 137

Police Information: 139

9.2

UC Authorities 2015

Academic Board

Chancellor

Monsignor Ricardo Ezzati Andrello
Archbishop of Santiago

Casa Central, of. 205.
Phone: +562 2354 2351, 2222 5352

Vice Chancellor**Presbyter Cristián Roncagliolo Pacheco**

Casa Central, of. 205.
 Phone: +562 2354 2350, 2354 2351
 ccroncag@uc.cl

President**Ignacio Sánchez Díaz**

Casa Central, of. 210.
 Phone: +562 2354 2346, 2354 2169
 Fax: +562 2354 2211
 rectoria@uc.cl

Office of the Deputy University President**Deputy University President****Guillermo Marshall Rivera**

Casa Central, of. 210.
 Phone: +562 2354 2341
 guillermo.marshall@uc.cl

Executive Directorate**Mauricio Ferrari**

Casa Central, floor 4.
 Phone: + 562 2354 2357
 mferrari@uc.cl

Student Affairs Directorate**William Young Hansen**

Casa Central, of. 206.
 Phone: +562 2354 2774
 wyoung@uc.cl

Center of Public Policy Directorate**Ignacio Irrarzával Llona**

Casa Central, floor 3.
 Phone: +562 2354 2379, 2354 6637
 iirraz@uc.cl

Institutional Analysis and Planning Directorate**Bárbara Prieto Yáñez**

Casa Central, of. 10.
 Phone: +562 2354 2455
 beprieto@uc.cl

Library Directorate**Evelyn Didier Carrasco**

Campus San Joaquín
 Phone: + 562 2354 4615, 2354 4616
 edidier@uc.cl

International Academic Affairs Directorate**Fernando Alvarado**

Casa Central, floor 1
 Phone: + 562 2354 2416
 fernando.alvarado@uc.cl

Office of Deputy University for Institutional Management**Deputy University for Institutional Management****Patricio Donoso Ibáñez**

Casa Central, of. 214.
 Phone: + 562 2354 2336, 2354 2813
 pdonoso@uc.cl

Executive Directorate**Paulina Dreyer**

Casa Central, Floor 4.
 Phone: + 562 2354 2977
 pdreyer@uc.cl

Legal Affairs Directorate**Juan Esteban Montero**

Casa Central, of. 227.
 Phone: + 562 2354 2375
 jemontero@uc.cl

Management Operations Directorate**Paulina Dreyer**

Casa Central, Floor 4.
 Phone: + 562 2354 2977
 pdreyer@uc.cl

Fundraising**Mariana Sanfuentes / Mónica Arellano**

Casa Central
 Phone: + 562 2354 2353
 msanfuentes@uc.cl
 marellam@uc.cl

Heritage Development Directorate**Hans Muhr Münchmeyer**

Alameda 406, Floor 2.
 Phone: + 562 2354 2168
 hmuhr@uc.cl

English UC / Language Center**Christopher Mc Guire**

Campus Oriente
 Phone: + 562 2354 5042
 cmacguire@uc.cl

General Secretariat

Secretary General

María Elena Pimstein Scroggie Casa Central, Floor 3.
Phone: + 562 2354 2370, 2354 2371
mpimstein@uc.cl

Deputy Secretary General

Rodrigo Urzúa Martínez Casa Central, Floor 3.
Phone: + 562 2354 2372, 2354 2373
rurzuam@uc.cl

Lawyer Secretary

Francisca González Casa Central, Floor 3.
Phone: + 562 2354 2315
fmgonzal@uc.cl

Lawyer Secretary

Cristina Fernández Aretxabala Casa Central, Floor 3.
Phone: +562 2354 2395
c.fernanz@uc.cl

Lawyer Secretary

Marisol Urrutia Latorre Casa Central, Floor 3.
Phone: +562 2354 2315
murrutil@uc.cl

Lawyer Secretary

Valentina Rosenthal Adriasola Casa Central, Floor 3.
Phone: +562 2354 2385
vrosenth@uc.cl

Office of the Academic Vice President

Vice President

Juan Larrain Correa Casa Central, of. 222.
Phone: +562 2354 2390, 2354 2391
jlarraic@uc.cl

Executive Directorate

María José Salinas González Casa Central, Floor 4.
Phone: +562 2354 2419, 2354 1865
mariajose.salinas@uc.cl

Academic Directorate for Teaching

Gonzalo Pizarro Puccio Casa Central, Floor 4.
Phone: +562 2354 2325, 2354 2429
gpizarro@uc.cl

Academic Development Directorate

Patricia García Cañete Casa Central, Floor 4.
Phone: +562 2354 2398, 2354 2412
pgarcia@med.puc.cl

Teachers' Development Center

Magdalena Jara Valdivia S. J. Centro Desarrollo Docente,
Floor 1
Phone: +562 2354 1303, 2354 1301
mjara@uc.cl - cddoc@uc.cl

Admission and Student Funding Directorate

Juan Echeverría Vial Casa Central, floor 4.
Phone: +562 2354 2772
jechever@uc.cl

College

Tomás Chuaqui Henderson Campus San Joaquín
Phone: +562 2354 4248, 2354 4061
tchuaqui@uc.cl -
contactocollege@uc.cl

Academic Registry System Directorate

Paulina Rodríguez Donoso Campus San Joaquín
Phone: +562 22354 1899
paulina@uc.cl

Inclusion Directorate

Catalina García Casa Central, floor 4.
Phone: +562 22354 7655
cigarcia@uc.cl

Research Vice-Presidency

Vice President

Sol Serrano Casa Central, of. 226.
Phone: +562 2354 2114, 2354 2400
vri@uc.cl

Executive Directorate

Pamela Fernández Sadzawka Casa Central, floor 4.
Phone: +562 2354 1851, 22354 2537
pfernasa@uc.cl

Research Directorate

María Elena Boisier Casa Central, floor 4.
Phone: +562 2354 6701
meboisier@uc.cl

Doctoral Studies Directorate**Jani Brouwer**

Casa Central, floor 4.
Phone: +562 2354 2410, 2354 2409
jbrouwer@uc.cl

Transfer & Development Directorate**Álvaro Ossa Daruich**

Campus San Joaquín
Phone: +562 2354 1907
aossad@uc.cl

Arts & Culture Directorate**Miryam Singer González**

Casa Central, floor 4.
Phone: +562 2354 2787, 2354 2537
mn2@ing.puc.cl

**Executive President,
Anacleto Angelini UC
Innovation Center****Alfonso Gómez Morales**

Campus San Joaquín
Phone: +562 2354 2280
alfonso.gomez@uc.cl

Finance Vice President**Vice President****María Loreto Massanés Vogel**

Casa Central, Of. 215.
Phone: +562 2354 2450, 2354 2451
mlmassan@uc.cl

Executive Directorate**Claudia Leiva**

Alameda 406, floor 2.
Phone: +562 2354 1927
aleivag@uc.cl

Budget & Financing Directorate**Juan Barceló Valdés**

Alameda 406, floor 2.
Phone: +562 2354 2514
jbarcelo@uc.cl

Personnel Directorate**María Rosa Millán Massa**

Alameda 406, floor 3.
Phone: +562 2354 2452, 2354 2595
mmillan@uc.cl

Infrastructure Directorate**Tomás Dalla Porta Fernández**

Alameda 406, floor 5.
Phone: +562 2354 2981, 2354 2982
tdalla@uc.cl

Computer Science Directorate**Roberto Price Rojas**

Campus San Joaquín
Centro Desarrollo Docente, floor 6.
Phone: +562 2354 1342, 2354 4451
rprice@uc.cl

Audit Directorate**Ramón Castillo San Martín**

Lira 17, floor 4.
Phone: +562 2354 2565, 2354 2399
rcastils@uc.cl

Communication Vice President**Vice President****María Paulina Gómez Lorenzini**

Casa Central, Of. 216.
Phone: +562 2354 2377, 2354 2378
mpgomezl@uc.cl

Communications Directorate**Verónica Guarda Poblete**

Casa Central, floor 3.
Phone: +562 2354 2777, 2354 5223
mguardap@uc.cl

Continuing Education Directorate**Nicolás Velasco Fuentes**

Alameda 390, floor 3.
Phone: +562 2354 2599, 2354 6528
nvelasco@uc.cl

Cultural Outreach Directorate**Daniela Rosenfeld Grossman**

Casa Central, Of. 1.
Phone: +562 2354 6511, 2354 6546
drosenfe@uc.cl

Publishing Directorate**María Angélica Zegers Vial**

Alameda 390, floor 3.
Phone: +562 2354 2424, 2354 2417
mzegers@uc.cl

Marketing Directorate & Alumni Directorate**Magdalena del Río Covarrubias**

Alameda 406, floor 5.
Phone: +562 2354 2076, 2354 2906
mdelrioco@uc.cl

Full list on www.uc.cl/es/la-universidad/autoridades/435

9.3

Doctoral College, Research Vice-Presidency

Jani Brouwer

Director

jbrouwer@uc.cl
Phone: +562 2354 2410

Francis Silva

Administrative Assistant Director

fsilvac@uc.cl
Phone: +562 2354 2409

Milagros Delgado Almonte

Deputy Director

milagros.delgado@uc.cl
Phone: +562 2354 1889

Natalia Orellana Galarce

Coordinator

norellanag@uc.cl
Phone: +562 2354 2358

Lucía Montero Erices

Competitive Funds Officer

lmonteroe@uc.cl
Phone: +562 2354 1861

Ximena Ortega Fuenzalida

Academic & General Skills Development Coordinator

xiortega@uc.cl
Phone: +562 2354 2677

Mariana Henríquez Vergara

Performance Agreement Coordinator

m.henriquez@uc.cl
Phone: +562 2354 1040

Ana María Verdugo Carrasco

Administrative Assistant

averduca@uc.cl
Phone: +562 2354 2108

Camila Cancino Hidalgo

Administrative Assistant

ccancinoh@uc.cl
Phone: +562 2354 6755

9.4

Embassies

Germany

Las Hualtatas 5677, Vitacura
Phone: +562 2463 2500
www.santiago.diplo.de

Argentina

Miraflores 285, Santiago
Phone: +562 2582 2500
www.ehile.mrecic.gov.ar

Australia

Isidora Goyenechea 3621, floor 13, Las
Condes, Santiago.
Phone: +56 2 2550 3500
www.chile.embassy.gov.au/sclecastellano/
home.html

Bolivia

Av. Santa María 2796, Providencia
Phone: +562 2232 8180 - 2658 1280
www.consuladodebolivia.cl

Brazil

Calle Padre Alonso de Ovalle 1665, Santiago
Phone: +562 2876 3400
www.embajadadebrasil.cl

Canada

Nueva Tajamar 481, piso 12, Torre Norte,
Santiago
Phone: +562 2652 3800
chile.gc.ca

China

Av. Pedro de Valdivia 550, Providencia
Phone: +562 2233 9880
cl.china-embassy.org/esp

Colombia

Av. Isidora Goyenechea 3162, Las Condes
Phone: +562 2335 9948
mre.cancilleria.gov.co/wps/portal/embajada_
chile

Costa Rica

Zurich 255, office 85, Las Condes
 Phone: +562 2334 9486
www.costarica.cl

Ecuador

Av. Providencia 1979, floor 5, Providencia
 Phone: +562 2335 0873
www.consuladoccuador.tie.cl/indexie.html

United States of America

Av. Andrés Bello 2800, Las Condes
 Phone: +562 2330 3488 / 3000
chile.usembassy.gov

Spain

Av. Andrés Bello 1895, Providencia
 Phone: +562 2235 2754 / 55 / 61
<http://www.exteriores.gob.es/consulados/santiagodechile/es/Paginas/inicio.aspx>

Finland

Alcántara 200, oficina 201, Las Condes
 Phone: +562 2263 4917
www.finland.cl

France

Condell 65, Providencia
 Phone: +562 2470 8000
www.ambafrance-cl.org

Greece

Jorge VI 306, Las Condes
 Phone: +562 2212 7900
www.mfa.gr/santiago

Guatemala

Zurich 255, office 55, Las Condes
 Phone: +562 2326 8133 / 34
www.guatemala.cl

The Netherlands

Av. Apoquindo 3500, floor 13, Las Condes
 Phone: +562 2756 9200
chile.nlembajada.org

Italy

Clemente Fabres 1050, Providencia
 Phone: +562 2470 8400
www.ambasantiago.esteri.it/Ambasciata_Santiago

Mexico

Félix de Arnesti 128, Las Condes
 Phone: +562 2583 8400 / 27 / 28
embamex.sre.gob.mx/chile

Morocco

Av. Luis Pasteur 5850, office 203, Vitacura
 Phone: +562 2218 0311
www.embassy-finder.com/es/morocco_in_santiago_chile

Nicaragua

Zurich 255, office 111, Las Condes
 Phone: +562 2234 1808
embanicchile.cancilleria.gob.ni

Panama

Calle La Reconquista 640, Las Condes
 Phone: +562 2202 6318
www.panamaenelexterior.gob.pa/chile

Paraguay

Carmen Sylva 2437, Providencia
 Phone: +562 2963 6380 / 81
www.embajadadelparaguay.cl

Peru

Andrés Bello 1751, Providencia
 Phone: +562 2339 2600
www.embajadadelperu.cl

Poland

Mar del Plata 2055, Providencia
 Phone: +562 2204 1213
santiagodechile.msz.gov.pl/es

Portugal

Av. Nueva Tajamar 555, floor 16, Las Condes
 Phone: +562 2203 0542 / 43 / 48
www.secommunityes.pt/web/santiago Chile

United Kingdom

El Bosque Norte 0125, Las Condes
 Phone: +562 2370 4100
www.gov.uk/government/world/chile

Dominican Republic

Candelaria Goyenechea 4153, Vitacura
 Phone: +562 2953 5750 / 51 / 52
www.embajadadominicana.cl/

Sweden

Nueva Providencia 2353, floor 4, Providencia
 Phone: +562 2940 1700
www.swedenabroad.com/es-ES/Embassies/Santiago-de-Chile/

Uruguay

Av. Pedro de Valdivia 711, Providencia
 Phone: +562 2204 7988 - 2274 4066
www.uruguay.cl

Venezuela

Calle Bustos 2021, Providencia
 Phone: +562 2365 8700
chile.embajada.gob.ve

All foreign delegations in Chile:

www.amarillas.cl

9.5**Main UC web sites**

Pontifical Catholic University of Chile

www.uc.cl

Research Vice-Presidency (VRI)

www.uc.cl/vri

UC Doctorates

www.doctorados.uc.cl

Admissions & Academic Records (DARA – Academic Data)

<http://admisionyregistros.uc.cl/>

Enrollment & Benefits

<http://arancelesybeneficios.uc.cl/>

Student Affairs Directorate

www.vivelauc.cl

Cultural Outreach (Extensión UC)

www.uc.cl/extension

UC Student Health

<http://saludestudiantil.uc.cl/>

UC Card (TUC)

<http://tarjeta.uc.cl/>

Computer Science Directorate

<http://informatica.uc.cl/>

Library System

<http://bibliotecas.uc.cl/>

Sports

<http://deportes.uc.cl/>

Salas Crisol

<http://informatica.uc.cl/Salas-Crisol/>

Pastoral Directorate

<http://www.pastoraluc.cl/alumnos-3/>

9.6

Main web sites other than UC

Yellow pages (*Páginas amarillas*) & White pages (*Páginas blancas*)

to search for places, institutions, embassies, maps, in Chile)
www.blancas.cl
www.amarillas.cl

Housing

<http://relacionesinternacionales.uc.cl/alumnos-internacionales/bienvenido-a-la-uc/alojamiento> <http://www.propiedades.emol.com>

National Commission for Scientific and Technological Research (Conicyt)

www.conicyt.cl

Ministry of Foreign Affairs

<http://www.minrel.gob.cl/>

Immigration Department

(Departamento de Extranjería y Migración)
www.extranjeria.gob.cl

Servicio de Registro Civil

www.registrocivil.cl

Policía de Investigaciones de Chile

www.policia.cl

Transantiago

www.transantiago.cl

Metro de Santiago

www.metroantiago.cl

Chile es tuyo

www.chileestuyo.cl

Learn Chile

<http://learnchile.cl>

RESEARCH VICE-PRESIDENCY

Alameda 340, of. 222.
Santiago of Chile.
(+56) 222354 2000

DIRECTORATE OF DOCTORAL PROGRAMS

Alameda 340, floor 4.
Santiago de Chile
(+56) 222354 2108
www.doctorados.uc.cl
doctorados@uc.cl

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Patricia Sirebrenik
Natalia Orellana

Translation

Jennifer Metcalfe

Publishing

Research Vice-Presidency UC Publications

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